

**WILDFLOWER QUILT GUILD
CHECK REQUEST – OPERATING ACCOUNT**

CHECK PAYABLE TO:

MAIL TO:

DESCRIPTION OF EXPENSE:

BUDGET LINE ITEM:

Programs	\$
Workshops	\$
Workshops – Room	\$
Publicity	\$
Activity Challenge	\$
Printing - Yearbook	\$
Printing - Other	\$
Banking Fees	\$
Newsletter Postage/Suppl.	\$

Membership Supplies	\$
Storage Unit	\$
Facility Building	\$
Refreshment Supplies	\$
Website/Domain Hosting	\$
Misc.	\$
Christmas Party	\$
	\$
	\$

TOTAL FOR THIS CHECK:

\$

WQG OFFICER APPROVAL

DATE

TREASURER APPROVAL

CHECK #

DATE